

Privacy Policy

Tommolansalmi Holiday Centre's online reservation system

Last updated: 11.6.2018

This Privacy Policy applies to the company's online reservation system.

This Privacy Policy tells you what kind of information we collect from you when you visit on our online reservation system at <https://tommolansalmi.sportum.info> or you make a reservation via the system and for what purpose the information is used.

By visiting our online reservation system, you agree to the processing of your personal data in accordance with this Privacy Policy.

Registrar

Lomakeskus Tommolansalmi Oy / Tommolansalmi Holiday Centre
Business ID: 03003960
Kouvolaantie 2216
52700 Mäntyharju
Phone number: +358 400 754 835
E-mail: info [at] tommolansalmi.fi

Contact person

The person responsible for the information and records related to this reservation system is:

Eeva Leskinen
Phone number: +358 400 754 835
E-mail: info [at] tommolansalmi.fi

Name of the register

The personal data register of the Tommolansalmi Holiday Centre's online reservation system

Purpose of processing personal data

We collect and process the personal information of our visitors on our website for the following purposes:

- Managing reservations, such as booking confirmation
- Sending electronic messages to customers about bookings
- Making bills related to bookings
- Accounting obligations (billing)
- Sending marketing messages and the management of marketing permissions, if the customer has given us a separate authorization to send marketing messages

Criteria for collecting and processing data

Information is collected and processed to handle a customer's order. By making an order through the reservation system or through other means (by telephone, e-mail, writing or orally), the client gives his / her consent to the processing of his / her data in connection with the reservation.

Data content of the register

The personal data register includes the following information:

- First name and last name
- Position and department
- Postal address (street address, postal code and post office and state)
- Phone number
- Email address
- Fax number
- Customer number
- Description of the customer
- Customer's membership in the groups

Of this information, our system will only store the information that the customer itself issues with the order.

Storage time

The information obtained from our customers will be stored in our booking system until the obligations related to the order are fulfilled. The data will then be deleted. However, your billing information will remain in our invoices. We keep the invoices for at least the time period specified in the accounting law in Finland.

Regular sources of information

The information is obtained with the consent of the customer from him / herself.

Information is collected through customer's orders (via reservation system), customer's emails or customer's calls, customer's social media channels, customer's visits and other situations where the customer gives some information to us.

Disclosing of information

We will only disclose the personal information of our clients to our accountant (customer's personal information on invoices). An agreement with the accountant has been made for the transfer and processing of information in accordance with the GDPR Regulation.

We will not disclose data elsewhere.

In exceptional cases, we can disclose information to the authorities in accordance with current legislation.

Transfer of data outside the EU or EEA

We do not transfer data outside the EU or EEA.

The server used by our online reservation system is located in Finland. The service provider is Sportum Oy. Sportum Oy may transfer data outside the EU or EEA.

For more information on the Privacy Policy of Sportum Oy, please read:

<https://www.sportum.com/>

Use of cookies

Our online reservation system uses cookies. By using our site you agree to the use of cookies. If you want, you can prevent the use of cookies from your browser settings.

To read more about cookies, click the button More info on the top of page in the online reservation system.

We do not use third party cookies in our reservation system, such as Google Analytics.

Protection of the registry

Data is transferred via secure SSL connection. Data is protected against external use by usernames and passwords.

Automatic decision-making

We do not use automated decision-making process related to our online reservation system.

The right of inspection and the right to demand correction

If you want to check, correct or supplement your information, or want to delete your information from our reservation system, you can send a signed request to Tommolansalmi Holiday Centre, Kouvolantie 2216, 52700 Mäntyharju.

If you want us to delete your information, we will only remove them from our reservation system. However, your billing information will remain in our invoices. We keep the invoices for at least the time period specified in the accounting law in Finland.

Other rights

You have the right to deny direct marketing and the transfer of your information. You can report these bans while making a reservation through the reservation system and filling in your order with your information.

Inquiries about our company's personal data registers

If you would like to know more about our Privacy Policy or inquire about personal information we collect, you can send your message to info [at] tommolansalmi.fi.

Changing the Privacy Policy

We reserve the right to change this Privacy Policy as necessary. Changes to this Privacy Policy will take effect when they are published for example on our online reservation system. By using our online reservation system after the changes, you accept the changes we made.